



PROCUREMENT CONTRACT AND MANAGEMENT

FEE:
M2,500

COURSE DESCRIPTION:

This short learning programme is designed to equip participants with knowledge to correctly manage and control the end-to-end project procurement framework and contract life cycle, as well as effective strategies to successfully handle suppliers and vendors.

DURATION:
5DAYS

TARGET PARTICIPANTS:

The programme targets:

- Procurement officers,
- Purchasing or sourcing managers, vendor or product evaluation/ selection managers,
- Project/program managers.

LEARNING OUTCOMES:

- Move through the end-to-end procurement management process
- Identify stakeholder expectation and convert project needs into contract requirements
- Use a request for information (RFI) as a tool to determine sourcing strategy
- Develop an evaluation model and supplier selection criteria to be able to analyze and validate proposals
- Establish a bid evaluation framework and create a robust for request for proposal (RFP)