



IDM invites applications from suitably qualified and experienced individuals for the following position tenable at Gaborone Campus.

CHEF - GABORONE CAMPUS (1 YEAR FIXED TERM CONTRACT)

The Institute of Development Management (IDM) was established in 1974 as a regional institution by the Governments of Botswana, Lesotho and Eswatini. IDM has shaped futures of many Batswana with Executive Development Courses and Long Term Training, and continue to achieve its mandate through helping the public and private organizations to meet their management needs through Education, Training, Research and Consultancy Services. IDM Botswana has campuses in Gaborone and Francistown.

IDM, therefore, invites applicants from suitably qualified and experienced individuals for the above position:

PURPOSE OF THE ROLE

The chef will be responsible for preparing various dishes from starters, main course and desserts under the supervision of the Head Chef. The incumbent will also be responsible for assisting customers during buffet service for various functions. He/she should monitor stock and ensure food hygiene and safety practices are observed throughout the food preparation processes.

DUTIES AND RESPONSIBILITIES

- Works under the supervision of the Head Chef.
- Participate in preparing and cooking meals according to recipes and approved menus under the guidance of the Head Chef.
- Prepares all meats, Vegetables, Salads, starchy and desserts dishes
- Washing dishes and maintaining the kitchen and equipment cleanliness at all times.
- Ensures that the food storage and preparation areas in a clean, safe and hygienic environment at all times.
- Assist with the service of food during service times.

QUALIFICATIONS CONSIDERED NECESSARY

- Minimum of Certificate in Culinary Arts and / or any related Qualification

EXPERIENCE

- Minimum of 3 years relevant experience in a professional kitchen and well-grounded in knife techniques, food preparation and presentations.
- Ability to produce a variety of high-quality dishes from starters, Main dishes and desserts.

REQUIRED COMPETENCIES

- Customer Orientation
- Good Communication Skills.
- Time Management
- Creativity and Innovation
- Attention to Detail
- Team Work
- Sound knowledge of Microsoft Office

REMUNERATION

IDM offers a wide range of competitive benefits.

APPLICANTS:

If you feel you meet the profile of the required candidate kindly, Email your application to recruitment@idmbles.ac.bw including curriculum vitae, certified copies of identity documents (ID), academic records, and, three references.

Closing Date: 08th November 2023

Closing Time: 1630 hrs

NB: ONLY SHORTLISTED APPLICATIONS WILL BE RESPONDED TO.