



Celebrating 50 years of diverse excellence

# GRADUATION INFORMATION PACK





## 1

### Date and Venue

- **Date:** The graduation ceremony is scheduled for Friday 29th November 2024. Please mark your calendars and make necessary travel arrangements in advance.
- **Venue:** The event will be held at **Mavuso Trade and Exhibition Centre, Manzini CBD, Eswatini (-26.490736, 31.371147) Google Maps**. The venue change will not impact the accommodation bookings as the new location is still in the Manzini area. The venue is easily accessible from major transportation hubs. The venue change will not affect the distance from your accommodation, as the new location is at an equivalent distance, ensuring the convenience of travel remains the same.
- **Arrival time:** The arrival time will be from 06:30AM - 07:00AM to allow seating according to respective courses.

## 2

### Dress Rehearsal

- **Date and Time:** A mandatory dress rehearsal will take place the day before the graduation ceremony, on 28th November 2024 at 05:30PM.
- **Purpose:** This rehearsal is crucial for ensuring that the ceremony runs smoothly. Students will practice the processional, seating arrangements, and how to receive their certificates/diplomas/degrees/masters on stage. Efforts to stream the rehearsal online will be made.

## 3

### Conduct and Decorum

- **Behavior:** Graduates are expected to conduct themselves with the utmost respect and dignity throughout the ceremony. This includes refraining from disruptive behavior and adhering to the ceremony's guidelines.
- **Dress Code:** Formal academic attire is mandatory. Graduates should wear their caps and gowns as per the instructions provided through Registrar's Office.
- **Protocol:** Students should follow all instructions given by the event coordinators, including where to sit and how to proceed during the ceremony.

## 4

### Exchange Currency for Traveling Students

- **Currency:** The local currency is the Lilangeni (SZL)/South African Rand (ZAR). We recommend that students traveling from Lesotho & Botswana Campuses exchange currency before arriving in Eswatini, as exchange services may be limited in the area.
- **Where to Exchange:** Currency exchange can be done at major airports, borders, banks, and licensed exchange bureaus. It's advisable to carry some cash for small purchases and emergencies.

## 5

### Graduation Booklet

- The graduation ceremony booklet, which includes the full programme for the event, will be available for download on our website at [www.idmbls.com](http://www.idmbls.com).

## 6

### Invitation Cards

- **How to Obtain:** Official invitation cards for the graduation ceremony will be issued out through your respective Registrar's Offices from the 18th of November 2024.
- **Collection:** Students can collect their invitation cards as indicated in their graduation registration form. A maximum of 3 cards can be issued to admit student and their 2 guests.
- **Please keep your invitation cards with you, as they will be required to access meals after the event.**

## 7

### Immigration Services for Traveling Students

- **Visa Requirements:** Please ensure that you have the necessary visa to enter Eswatini if required. Students should check with their local consulate or embassy regarding visa application processes.
- **Documentation:** Carry all required travel documents, including your passport, student ID, and any visa paperwork. It's advisable to have copies of these documents in case of loss or theft.

## 8

### Graduation After Party

- The Official Graduation After Party will be held at Cardo Square (underground parking) on the 29th November 2024. For tickets visit [https://smartticket.co.za/event/index.php?event\\_id=92](https://smartticket.co.za/event/index.php?event_id=92)





## ESWATINI REGALIA SUPPLIERS

### *Zwane Sandile*

Clettas Uniforms  
SEDCO industrial site  
Unit 1  
Tel 24041161  
Cell 76057364

## LESOTHO REGALIA SUPPLIERS

### *Elizabeth Fashion Designs*

Located at Captain Doregos Building  
Contacts: 58478204/62000023

### *Ms Lebohang Phaloli*

Contact:s 53347302

### *Marenang Fashion Designs*

Contacts: 63018151  
Salman Building opposite Lesotho High School  
First Floor

## BOTSWANA REGALIA SUPPLIERS

### *Angels Enterprises*

Plot 6413, Unit 5, Noko Road, Broadhurst Industrial,  
Gaborone, Botswana  
telephone: 397 1168  
email: [info@angels.co.bw](mailto:info@angels.co.bw)



IDM CERTIFICATE PROGRAMMES



IDM DIPLOMA PROGRAMMES



BACHELOR OF ARCHIVES AND RECORDS MANAGEMENT



CIPS PROFESSIONAL DIPLOMA IN PROCUREMENT AND SUPPLY - LEVEL 5



CIPS ADVANCED DIPLOMA IN PROCUREMENT AND SUPPLY - LEVEL 5



BACHELOR ARTS IN EARLY CHILDHOOD DEVELOPMENT AND EDUCATION



BACHELOR OF PROJECT MANAGEMENT



BACHELOR OF BUSINESS ADMINISTRATION IN TRAVEL AND TOURISM



BACHELOR OF HUMAN RESOURCE MANAGEMENT



BACHELOR OF OFFICE MANAGEMENT



BACHELOR OF COMMUNITY DEVELOPMENT



BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY NETWORKING AND SOFTWARE ENGINEERING



POSTGRADUATE DIPLOMA IN MONITORING AND EVALUATION



BACHELOR OF COMMUNITY DEVELOPMENT



BACHELOR OF PUBLIC HEALTH



POSTGRAD DIPLOMA IN PROJECT MANAGEMENT



BACHELOR OF EDUCATION (MANAGEMENT)



BACHELOR OF PUBLIC FINANCE AND ACCOUNTING



MSc PROJECT MANAGEMENT  
MSc LOGISTICS AND SUPPLY CHAIN MANAGEMENT





See table below.

NAME	Rooms Available	Rates/Night	B&B	RATING	CONTACTS	WEBSITE LINK
Hilton Garden Inn (Mbabane)	Standard-70 Twin-26 Kingdeluxe-26 Executive-2	E2400.00 E2400.00 E3000.00 E4000.00	Yes	5	+268 2409 2308	<a href="http://www.hgimbabane.reservations@hilton.com">www.hgimbabane.reservations@hilton.com</a>
Sibanesami Hotel (Ezulwini)	Sharing-26 Executive-2 Honeymoon-1 2bedroom-2	E1500.00 E2800.00 E2800.00 E2100.00	Yes	4	+27 814201793	<a href="http://www.sibanesamihotel.co.sz">www.sibanesamihotel.co.sz</a>
Happy Valley Hotel (Ezulwini)	Sharing-57 Executive-23	E3749.00/E1874.00 /E4410.00 E4410.00	Yes	4	+268 2416 1199 +268 2416 1898	<a href="http://www.happyvalleyhotel.com">www.happyvalleyhotel.com</a>
Bethel Court Vineyard (Ezulwini)	Standard-21 1 bedroom-8 2 bedroom-9	E990.00/E1300.00 E1500.00 E1720.00	Yes	3.5	+268 2416 1977 +268 7608 6055	<a href="http://www.bethelcourt.co.sz">www.bethelcourt.co.sz</a>



## Accommodation (Cont.)

NAME	Rooms Available	Rates/Night	B&B	RATING	CONTACTS	WEBSITE LINK
Mantenga Lodge (Ezulwini)	Standard-22 Superior-16	E1485.00/E1165.00 /E1350.00 E1495.00/E1884.00 /E1630.00	Yes	4	+268 2416 1049 +268 7602 5266	<a href="http://www.mantengalodge.com">www.mantengalodge.com</a>
Esibayeni Lodge (Matsapha)	Standard- 292 Chalets-25 Suites-8	E1092.50 E1667.50/E3041.50 E1322.50	Yes	3.5	+268 2518 4848 +268 7860 4845	<a href="http://www.esibayenilodge.com">www.esibayenilodge.com</a>
The Gallery Hotel (Matsapha)	Sharing-35 Double-23 Deluxe-2	E985.00 E850.00 E1100.00	Yes	2	+268 2518 7978 +268 7836 0069 +268 7663 5993	<a href="http://www.gallery-hotel.com">www.gallery-hotel.com</a>
Summerfield Botanical Resort (Matsapha)	Luxury-15 Executive-5	E2200.00 E2500.00	Yes	4.5	+268 2518 4693 +268 7641 9662	<a href="http://www.summerfieldresort.com">www.summerfieldresort.com</a>



## Accommodation (Cont.)

NAME	Rooms Available	Rates/Night	B&B	RATING	CONTACTS	WEBSITE LINK
IDM Hostels (Matsapha)	Sharing-45	E600.00	No		+268 2550 4085	nomvuyon@idmblys.ac.sz
Matsapha Inn (Matsapha)	Sharing-18	E750.00/E950.00	Yes	2	+268 2560 1797	www.matsaphainn.com
Tums George Hotel (Manzini)	Sharing-8 Double-31	E2312.00 E2312.00	Yes	3	+268 2505 2260	www.tgh.co.sz
Park Hotel (Manzini)	Sharing-26	E600.00	Yes	1	+268 2505 7423/4/5	www.swaziplace.com/parkhotel
Madonsa Guest House (Manzini)	Sharing-5 Double-4	E650.00 E550.00	No	3	+268 2505 5725 +268 7939 0674	



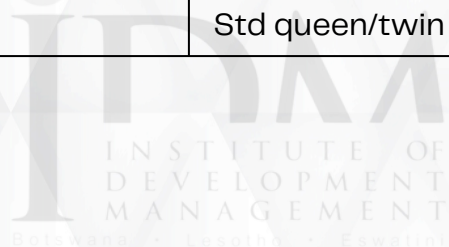
## Accommodation (Cont.)

NAME	Rooms Available	Rates/Night	B&B	RATING	CONTACTS	WEBSITE LINK
Global Village (Manzini)	Sharing-30	E850.00/E1100.00/ E1550.00	Yes	3	+268 7603 7242	www.bookings@globalvillage.co.sz
Downtown B&B (Manzini)	Sharing-6	E450.00/E500.00	No	2	+268 7603 0991	
Valley View Lodge (Manzini)	Sharing-8	E600.00/E900.00	Yes	2	+268 7818 2830 +268 2505 4892	www.valleyviewlodgesd.com
Victoria Guest House (Manzini)	Sharing-8	E400.00/E500.00	No	2	+268 7626 1949	
Nkonyeni Golf Estate (Sdvokodvo)	Sharing-23	E1600.00	Yes	4	+268 7690 3524 +268 2416 2072	www.royalvillas.co.sz



## Accommodation (Cont.)

NAME	Rooms Available	Rates/Night	B&B	RATING	CONTACTS	WEBSITE LINK
Tums Waterworld (Sdvokodvo)	Sharing-25 Villa-3bedroom	E1300.00 E3900.00	Yes	3	+268 7694 9342	<a href="http://www.tumswaterworld.com">www.tumswaterworld.com</a>
Royal Villas (Ezulwini)	4bedroom villas-13 King suite Queen Std queen/twin	E2600.00 E2070.00 E2280.00	Yes	4.5	+268 7690 3524 +268 2416 2072	<a href="http://www.royalvillas.co.sz">www.royalvillas.co.sz</a>



18<sup>th</sup> Joint  
**GRADUATION  
CEREMONY 2024**



Celebrating 50 years of diverse excellence

**WE ARE LOOKING FORWARD TO HOSTING YOU IN THE KINGDOM OF ESWATINI.**



## Eswatini Air Shuttle Schedule

The table below provides details of the shuttle service schedule for attendees traveling to the graduation ceremony and arriving in the country by air.

 <b>Eswatini Air</b> <i>Everyone Must Fly</i> 						
SHUTTLE SCHEDULE						
	Day	Mbabane Galp	Ezulwini Gables	Matsapha Engen	Manzini The George	KMIII Sikhuphe
RN101: SHO-JNB	Mon, Tue, Wed, Thu, Fri, Sun	04:45hrs	05:10hrs	05:25hrs	05:40hrs	06:15hrs
	Sat	07:30hrs	07:50hrs	08:10hrs	08:25hrs	09:00hrs
RN103: SHO-JNB	Mon, Tue, Wed, Thu, Fri, Sun	13:30hrs	13:50hrs	14:10hrs	14:25hrs	15:00hrs
RN401: SHO-HRE	Fri	04:45hrs	05:10hrs	05:25hrs	05:40hrs	06:15hrs
	Sun	13:30hrs	13:50hrs	14:10hrs	14:25hrs	15:00hrs
RN301: SHO-CPT	Wed	06:30hrs	07:00hrs	07:15hrs	07:25hrs	08:00hrs
	Fri	10:00hrs	10:25hrs	10:40hrs	10:55hrs	11:30hrs
	Sun	07:30hrs	07:50hrs	08:10hrs	08:25hrs	09:00hrs
RN 201: SHO-DUR	Fri, Sun	10:00hrs	10:25hrs	10:40hrs	10:55hrs	11:30hrs
	Day	KMIII Sikhuphe	Manzini The George	Matsapha Engen	Ezulwini Gables	Mbabane Galp
RN102: JNB-SHO	Mon, Tue, Wed, Thu, Fri, Sun	14:00hrs	14:35hrs	14:45hrs	15:05hrs	15:30hrs
	Sat	15:30hrs	16:05hrs	16:20hrs	16:40hrs	17:00hrs
RN104: JNB-SHO	Mon, Tue, Wed, Thu, Fri, Sun	19:45hrs	20:20hrs	20:35hrs	20:55hrs	21:15hrs
RN402: HRE-SHO	Fri	13:30hrs	14:05hrs	14:20hrs	14:40hrs	15:00hrs
	Sun	21:15hrs	21:50hrs	22:05hrs	22:25hrs	22:45hrs
RN302: CPT-SHO	Wed	16:00hrs	16:35hrs	16:45hrs	17:05hrs	17:30hrs
	Fri	19:45hrs	20:20hrs	20:35hrs	20:55hrs	21:15hrs
	Sun	16:45hrs	17:20hrs	17:35hrs	17:55hrs	18:15hrs
RN202: DUR-SHO	Fri, Sun	16:45hrs	17:20hrs	17:35hrs	17:55hrs	18:15hrs



## Local Makeup Artists

### ***Sli***

+268 7605 7364

### ***Tenele***

+268 7641 0998

### ***Bony***

+268 7811 1455

### ***Bella***

+268 7825 3816

### ***Ntsiki***

+268 7630 6377

### ***Ncami***

+268 7630 6377

### ***Makeup - Dream Interpreter***

+268 7627 6009

### ***Makeup Guy***

+268 7910 8638

### ***Wendy Makeup***

+268 7840 2305

### ***Bukie Makeup***

+268 7696 6076

### ***Mbabane Makeup***

+268 7823 5650

### ***Nokwethu Makeup***

+268 7866 3373

### ***Tulika Makeup Artist***

+27 64 055 2722

[https://www.instagram.com/beautybynene\\_?  
igsh=MTg3dGJodHRma2xudg==](https://www.instagram.com/beautybynene_?igsh=MTg3dGJodHRma2xudg==)

[https://www.instagram.com/begorgeousbybusi?  
igsh=dDhkOGhldHNIZHZn](https://www.instagram.com/begorgeousbybusi?igsh=dDhkOGhldHNIZHZn)

[https://www.instagram.com/begorgeousbybusi?  
igsh=dDhkOGhldHNIZHZn](https://www.instagram.com/begorgeousbybusi?igsh=dDhkOGhldHNIZHZn)

FRI **29** NOV  
TIME: 6PM

**OFFICIAL**

**IDM**

**GRAD AFTER-PARTY**



**PERFORMERS: MR KANGAROO | YOUNG ZESH**

**DJS: AYACITY | FANTACY | SGITHA  
ITSALLBLAQ | BANDORA | MAPHI**

**FEE: STUDENTS E50 | NON STUDENTS E70 | VIP: E250**

**Tickets Available @ [www.smartticket.co.za](http://www.smartticket.co.za)**

**@CARDO SQUARE**

**[UNDERGROUND PARKING]**





# idma

INSTITUTE OF  
DEVELOPMENT  
MANAGEMENT

Botswana • Lesotho • Eswatini

Growing Great Minds



GRADUATION INFORMATION PACK

