

Document No.:	XXXX	Revision:	01
Subject/Title:	IDM ALMANC		01
		Effective Date:	June 2023

## INSTITUTE OF DEVELOPMENT MANAGEMENT

2023/24
BOTSWANA CAMPUS
ACADEMIC ALMANAC (BLOCK RELEASE
PROGRAMMES).

Approved by: Dr. Theophilus Mooko

**Designation: Country Director** 

Signature:

Author: Assistant Director Quality Assurance Approver: Academic Body

This document is the property of IDM. It is strictly confidential and may on no account be reproduced, copied or divulged without prior authorization.



ACTIVITY	DATES	ACCOUNTABLE POLICY BEI		
		PERSON(S)	POLICY REF	
		JULY		
Registration For SEM 1 Begins	10 Jul 2023	All New and Continuing		
Degitis		Students	Academic Regulation	
Block Release new			Admissions Policy	
Students' Orientation	28 July 2023	Academic Registrar	Draft Teaching &	
			Learning Policy	
Toodhinat		Discipline Coordinator		
Teaching begins new students	29 July 2023	Discipline Coordinator	Droft Tooch:	
			Draft Teaching & Learning Policy	
Registration for new	28 July 2023	Academic Decit		
students Ends		Academic Registrar	Academic Regulation	
Registration for continuing		UGUST		
students Ends	04 August 2023	Academic Registrar	Academic Regulation	
			The state of the s	
ast Day to Withdraw and Receive a Refund	04 August 2023	Finance Manager	Λ	
Receive a Refund		- Wariager	Academic Regulation	
			Refund Policy	
xternal Moderation	14 - 25 August 2023	Academic Registrar/		
	0	Assessment Coordinator	Assessment &	
eaching for continuing	05.4		Moderation Policy	
tudents begins	05 August 2023	Discipline Coordinator	Draft Teaching &	
		students	Learning Policy	
SEVERAL MARKET				
RC Elections	SEP1	EMBER		
	01 September 2023	Student services Manager	SRC Constitution	
egional Office Releases	29 September 2023	Students ADQAM		
anscripts (FT Students)	2020	, LO SECTIVI	Draft Conferment of	
			IDM Awards Regulations	
			Jagaiations	
gional Office Releases	OCT	OBER		
anscripts (PT Students)	31 October 2023	ADQAM	Draft Conferment of	
, , , , , , , , , , , , , , , , , , , ,			IDM Awards	
Author: Assistant Di	rector Quality Assurance		Regulations	



Application of the second	HILL SILL MARKET		Effective Date: June 2
Teaching Ends	N	OVEMBER	
reaching Engs	05 November 2023	Academic staff and Studer	ote Droff T
		and Stade	Draft Teaching & Learning Policy
CA Publication	6-10 November 202	23 Academic B	Loanning Folicy
	202	Academic Registrar/ Assessment Coordinator	Assessment &
Study Week		7 tooosament Coordinator	Moderation Policy
		Students	
Examinations Period	13-21 November	ADAGAS	
	2023	ADAS/ADALS	Assessment &
Marking			Moderation Policy
manung	13-24 November	ADAS	
	2023		Assessment & Moderation Policy
<b>End of Academic Semester</b>	24 November 2023	A contract of	Woderation Policy
	- 1.10 VOITIBEI 2023	Academic Staff & Students	Draft Teaching &
Post Exam Moderation			Learning Policy
. oot Exam Moderation	27 November -01	Academic Registrar/	A
	December 2023	Assessment Coordinator	Assessment &
Assessment Board	06-07 December		Moderation Policy
	2023	ADAS	Assessment &
2024 IDM 0745			Moderation Policy
2021 IDM GRADUATION	24 November 2023	Country Director BLE	
			Draft Conferment of IDM Awards
		Assistant Director Quality	Regulations
Davis 10m		Assurance & Management	. regulations
Regional Office Releases Certificates	24 November 2023	ADQAM	
ortinoates			Draft Conferment of
			IDM Awards Regulations
THE TOTAL STREET			. togulations
SSESSMONT Doord M	DECI	EMBER	
ssessment Board Meeting.	6-7 December 2023	Country Director (MAR	Λοοοοου 1.0
		Chairperson)	Assessment & Moderation Policy
			a station i olicy
Iblication of D			
ublication of Results.	08 December 2023	Assistant Director/ Head	A
		Academics/ Registrar &	Assessment & Moderation Policy
		Assessment Officers	moderation Policy
egistration for	11-15 December	Supplementing Of	
ipplementary Exams	2023	Supplementing Students	Academic Regulations
THE RELEASE OF THE PARTY OF THE			
		Marin Marin Town Street, Stree	Assessment & Moderation Policy
Author: Assistant Dir			- doradion i olicy

Author: Assistant Director Quality Assurance Approver: Academic Body

This document is the property of IDM. It is strictly confidential and may on no account be reproduced, copied or divulged without prior authorization.

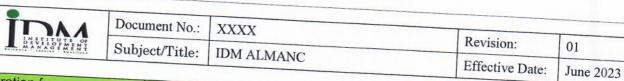


Academic Regulation For Semester 2  08 January 2023  All New and Continuing Students/ Academic Regulation Regulation Policy  Supplementary Examinations  8-12 January 2024  Academic Registrar/ Assessment Coordinator  Assessment Board Meeting (Approval of Supplementation Examinations)  18 January 2024  Country Director (MAB Chairperson)  Country Director (MAB Chairperson)  Assessment & Moderation Policy  Academic Registrar/ Assessment & Moderation Policy  Assessment & Moderation Policy  Assessment Coordinator  Assessment & Moderation Policy  Academic Registrar/ Assessment Coordinator  Assessment & Moderation Policy  Academic Registrar/ Assessment & Moderation Policy  Academic Registrar/ Assessment Coordinator  Academic Registrar/ Assessment & Moderation Policy  Academic Registrar/ Assessment Coordinator  Academic Registrar/ Academic Registrar Academic Regulation  Academic Regulation  Academic Registrar Academic Regulation  Academic Regulation  Academic Regulation  Academic Regulation  Academic Regulation  Academic Registrar/ Academic Registrar Academic Regulation  Academic Regulation  Academic Regulation  Academic Registrar/ Academic Registrar Academic Regulation  Academic Regulation  Academic Regulation  FEBRUARY  Academic Registrar/ Academic Registrar Academic Regulations  FEBRUARY  Academic Registrar Academic Regulations	IDM Closes for Christmas	15 <sup>th</sup> December 2023* (TBC)	All		Conditions of Servi
Supplementary   Supplementation   Supplementation   Supplementation   Supplementation   Supplementation   Supplementary   Su	IANIII	ARY TO HIME			
Registration For Semester 2 Registration For Semester 3 Re	CANO	ART TO JUNE SEMES	TER FOR AC	ADEMIC YEAR	2023/24
Registration For Semester 2  OB January 2023  All New and Continuing Students' Academic Regulations of Sei Sudents' Academic Regulations Academic Regulations Registrar/ Instructional Technology/ Finance Manager  Academic Regulations Registrar/ Assessment Coordinator  Assessment Board Meeting Approval of Supplementation Examinations  Assessment Board Meeting Approval of Supplementation Examinations  Publication of Supplementation Examination Registrar/ Assessment Coordinator  Assessment Examination Registrar/ Assessment Registrar/ Academic Registrar/ Academic Registrar/ Academic Registrar/ Academic Registrar/ Assessment Coordinator  Academic Registrar/ Assessment Coordinator Regulation Registrar/ Assessment Registrar/ Asses	IDM Opens 2024	03 10000 00000	JANUARY		
Academic Regulation Students/ Academic Registrar/ Instructional Technology/ Finance Manager  Supplementary Examinations  8-12 January 2024  Academic Registrar/ Assessment Coordinator  Assessment Board Meeting (Approval of Supplementation Examinations)  Publication of Supplementary Examination Results  Academic Registrar/ Assessment Coordinator  Publication of Supplementary Examination Results  Academic Registrar/ Assessment & Moderation Policy  Academic Registrar/ Assessment Coordinator  Academic Registrar/ Assessment & Moderation Policy  Academic Registrar/ Academic Registrar Academic Regulation  Academic Registrar/ Academic Registrar Academic Regulation  Academic Registrar/ Academic Registrar/ Academic Registrar/ Academic Regulation  Academic Regulation  Academic Registrar/ Academic Registrar/ Academic Regulation  Academic Registrar/ Academic Registrar/ Academic Regulation  Academic Regulation  Academic Registrar/ Academic Registrar/ Academic Regulation  Academic Registrar/ Academic Registrar/ Academic Regulations  FEBRUARY  Academic Registrar/ Academic Registrar Academic Regulations  Academic Registrar/ Academic Registrar/ Academic Regulations  Academic Regulation  Academic Registrar/ Academic Registrar/ Academic Regulations  Academic Regulation  Academic Registrar/ Academic Registrar/ Academic Regulations		(TBC)	All	FFTTE	Conditions of Service
Examinations  Assessment Registrar/ Assessment Coordinator  Assessment & Moderation Policy  Assessment Coordinator  Assessment & Moderation Policy  Assessment Coordinator  Assessment & Moderation Policy  Academic Registrar  Academic Registrar		2020	Registrar/ Technolog	Academic Instructional	Academic Regulation Admissions Policy Finance Policy
Assessment Board Meeting Approval of Country Director (MAB Chairperson)  Assessment & Moderation Policy  Academic Registrar/ Assessment & Moderation Policy  Academic Registrar Academic Registrar Academic Registrar Academic Regulation  Academic Registrar/ Assessment Coordinator  Academic Regulation  Academic Registrar/ Academic Registrar/ Assessment Coordinator  Academic Registrar/ Assessment Coordinator  Academic Registrar/ Academic Registrar/ Assessment Coordinator  Academic Registrar/ Assessment Coordinator  Academic Registrar/ Academic Registrar/ Assessment Coordinator  Academic Registrar/ Assessment Coordinator  Academic Registrar/ Academic Registrar/ Academic Registrar/ Assessment Coordinator  Academic Registrar/ Academic Registrar/ Academic Registrar/ Assessment Coordinator  Academic Registrar/ Academic Registrar	Examinations	8-12 January 2024	Academic	Registrar/	Assessment &
Assessment & Moderation Results  Internal Moderation  Internal Moderatio	Approval of Supplementation	18 January 2024	Country Di	rector (MAR	
Academic Registrar/ Assessment & Moderation Policy  Assessment & Moderation Policy  Assessment Coordinator  Begistration for SEM 2 Ends  Beaching Begins  Academic Registrar  Academic Registrar  Academic Regulation  Bright Conferment of IDM Awards  Regulations  FEBRUARY  Academic Registrar  Academic Regulation	Supplementary Examination Results	19 January 2024	Academic F Assessmen	Registrar/ of Coordinator	Assessment & Moderation Policy
Academic Registrar/ Assessment Coordinator  Academic Registrar/ Assessment Coordinator  Academic Registrar/ Academic Registrar  Academic Regulation  Begins  28 January 2024  Academic Registrar  Academic Regulation  Academic Regulation  Academic Regulation  Academic Regulation  Academic Registrar  Academic Regulation  FEBRUARY  Academic Registrar  Academic Regulation  FEBRUARY  Academic Registrar  Academic Regulation  Academic Regulation  FEBRUARY  Academic Regulation  Academic Regulation  FEBRUARY  Academic Regulation  Academic Regulation	ternal Moderation  22 – 26 January 2024  Academic Registrar/ Assessment Coordinator				
Peaching Begins  28 January 2024  Academic Registrar  Academic Regulation  FEBRUARY  Academic Regulation  Braft Conferment of IDM Awards  Regulations  FEBRUARY  Academic Regulation  Academic Regulation  Academic Regulation  FEBRUARY  Academic Regulation  Academic Regulation  FEBRUARY  Academic Regulation			Assessment & Moderation Policy		
28 January 2024 ADAS Draft Teaching & Learning Policy  the Registration and odule Add/Drop Begins anscripts & Certificates adquesting Deadline  30 January 2024 Academic Registrar Academic Regulation  31 January 2024 Academic Registrar/ Assessment Coordinator Draft Conferment of IDM Awards Regulations  FEBRUARY  62 February 2024 Academic Registrar Academic Regulation  53 January 2024 Academic Registrar/ Assessment Coordinator Academic Regulation  54 January 2024 Academic Registrar Academic Regulation  55 January 2024 Academic Registrar Academic Regulation  65 January 2024 Academic Registrar Academic Regulation  66 January 2024 Academic Registrar Academic Regulation  67 January 2024 Academic Registrar Academic Regulation  68 January 2024 Academic Registrar Academic Regulation  68 January 2024 Academic Registrar Academic Regulation  69 January 2024 Academic Registrar Academic Regulation  60 January 2024 Academic Registrar Academic Regulation  60 January 2024 Academic Registrar Academic Regulation  61 January 2024 Academic Registrar Academic Regulation  62 January 2024 Academic Registrar Academic Regulation  63 January 2024 Academic Registrar Academic Regulation  64 January 2024 Academic Registrar Academic Regulation  65 January 2024 Academic Registrar Academic Registrar Academic Regulation		24 January 2024	Academic Registrar		
Academic Registrar  Academic Registrar  Academic Regulation  Academic Regulation  Academic Registrar  Academic Regulation  Academic Registrar  Draft Conferment of IDM Awards Regulations  FEBRUARY  Academic Registrar  Academic Regulation  Draft Conferment of IDM Awards Regulations  Academic Regulation  Academic Registrar  Academic Regulation  Draft Conferment of IDM Awards Regulations  Academic Regulation  FEBRUARY  Academic Registrar  Academic Registrar  Draft Conferment of IDM Awards Regulations  Academic Regulation  FEBRUARY  Draft Conferment of IDM Awards Regulations  FEBRUARY  Academic Registrar  Draft Conferment of IDM Awards Regulations  FEBRUARY  Draft Conferment of IDM Awards Regulations	eaching Begins	28 January 2024	ADAS		Draft Teaching &
FEBRUARY  Registration and dule Add/Drop Ends  To day to Withdraw and  Academic Registrar/ Assessment Coordinator  Praft Conferment of IDM Awards Regulations  Draft Conferment of IDM Awards Regulations  Academic Registrar/ Assessment Coordinator  Academic Registrar/	odule Add/Drop Begins		Academic Re	egistrar	Academic Regulations
dule Add/Drop Ends  02 February 2024  Academic Registrar  Academic Regulation  at day to Withdraw and  02 February 2024  Figure M.	equesting Deadline	31 January 2024	Academic Registrar/ Assessment Coordinator		
dule Add/Drop Ends  02 February 2024  Academic Registrar  Academic Regulation  at day to Withdraw and  02 February 2024  Figure M.	a Pagistrati	FEBR	RUARY		
	dule Add/Drop Ends	02 February 2024	Academ's D. I.		Academic Regulations
Togulation (Cogulation	ast day to Withdraw and 02 February 2024 eceive a Refund		Finance Manager Academic Re-		Academic Regulations
Author: Assistant Director Quality Assurance Approver: Academic Body  This document is the property of IDM. It is strictly confidential and may on no account be reproduced, copied or divulged without prior authorization.		ector Quality Assurance	Approver:	Academic Rody	



<b>表现是中国全国的</b>			Effective Date:	June 2	
			Refund Pol	icv	
External Moderation of	05 – 16 February		, sording 1-01	Су	
Examination papers	2024	Academic Registrar/	Assessmen	t 2.	
	2024	Assessment Coordinator	Moderation	Assessment & Moderation Policy	
Regional Office Releases	20 Fohmus 200		Moderation	Folicy	
Transcripts	29 February 2024	ADQAM	Draft Confe	No. of the last of	
AND THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.			IDM Awards	ment of	
		AL TEXT DESIGNATION OF THE PARTY OF THE PART	Pogulation		
			Regulations		
		MARCH			
Regional Office Releases	29 March 2024	MARCH ADQAM			
Certificates		ADQAM	Draft Confer	ment of	
		THE RESERVE OF THE PERSON OF	IDM Awards	5 01	
			Regulations		
Teaching Ends		MAY			
rodoning Ends	12 May 2024	Academic Staff/Students	Droft T I.		
		- Tana Gradents	Draft Teachin	ig &	
CA Publication	10.471	Market Commencer Com	Learning Poli	су	
	13-17 May 2024	Academic Registrar/	Anna		
		Assessment Coordinator	Assessment	X.	
Study Week	NEW ASSESSMENT	- Coordinator	Moderation P	olicy	
	FEET HIS SEED ST	Students			
xaminations Period					
anniadoris Period	20-31 May 2024	Academic Registrar/	٨		
		Assessment Coordinator	Assessment 8		
nd of Academia C		- Coordinator	Moderation Po	olicy	
nd of Academic Semester	31 May 2024	Academic Registrar	D 0-		
		- Tagistral	Draft Teaching	3 &	
larking			Learning Police	У	
CIKING	20-31 May 2024	ADAS			
			Assessment &		
	FOLKOWE LESS II	PERSONAL PROPERTY.	Moderation Po	licy	
		LIME			
st Exam Moderation	2-7 June 2024	UNE			
	2-7 June 2024	Academic Registrar/	Assessment &		
		Assessment Coordinator	Moderation Pol	iov	
sessment Board Meeting.	12.13 lune 2004		Moderation Pol	icy	
and Modalig.	12-13 June 2024	Country Director (MAB	Assessment &		
		Chairperson)			
blication of Results.	14 1		Moderation Pol	су	
Tallon of Results.	14 June 2024	Assistant Director/ Head	A00000		
		Academics/ Registrar &	Assessment &		
William Stranger		Assessment Officers	Moderation Poli	су	
		- Thom onlogis			
The state of the s					

Author:	Assistant Director Quality Assurance	Approver:	Academic Body
his document is	s the property of IDM. It is strictly confidential and may on	TPTO (CI.	Academic Body



Registration for	17-21 June 2024		
Supplementary Exams	17-21 June 2024	Supplementing Students	Academic Regulatio  Assessment & Moderation Policy
Supplementary	J	ULY 2024	
examinations  Assessment Board Meeting	01-07 July 2024	Academic Registrar/ Assessment Coordinator	Assessment & Moderation Policy
Approval of Supplementation Examinations)	11 June 2024	Country Director (MAB Chairperson)	Assessment & Moderation Policy
ublication of upplementary Examination esults	12 June 2024	Academic Registrar/ Assessment Coordinator	Assessment & Moderation Policy
ranscripts & Certificates equesting Deadline	28 June 2024	Academic Registrar/ Assessment Coordinator	Draft Conferment of IDM Awards Regulations

Author:	Assistant Director Quality Assurance	Approver:	Academic Body
This document is	s the property of IDM. It is strictly confidential and may on	no account be rep	roduced, copied or divulged without prior authorization.